



## COLLEGE GOAL WISCONSIN

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# FSA ID WORKSHEET

### What's an FSA ID?

- The FSA ID is a username and password you use to log in to certain U.S. Department of Education websites, including [fafsa.gov](http://fafsa.gov), [StudentAid.gov](http://StudentAid.gov), and [StudentLoans.gov](http://StudentLoans.gov).
- The FSA ID is your legal signature and shouldn't be created or used by anyone other than you—not even your parent, your child, a school official, or a loan company representative.
- You'll use your FSA ID every year you fill out a Free Application for Federal Student Aid (FAFSA) form and for the lifetime of your federal student loans.

### FSA ID Tips

- To make the process to complete your FAFSA easier and quicker, apply for your FSA ID before you begin your FAFSA.
- If you need to provide information about your parents on the FAFSA form, one of your parents will need a FSA ID.
- If a parent has more than one child attending college, the parent will use the same FSA ID to sign all applications, but each child must have his or her own.
- Each FSA ID user must have a unique mobile phone number and/or e-mail address. Do not use your high school email.
- You should create your own FSA ID and your parent should create his or her own FSA ID.
- When you first create your FSA ID, all you will be able to use your FSA ID for is to complete, sign, and submit an original (first time) FAFSA form.
- You'll have to wait one to three days for your information to be confirmed by the Social Security Administration (SSA) before you can use your FSA ID for other actions, such as submitting a Renewal FAFSA form or signing a Master Promissory Note.
- If you provided an email address, then you'll receive an email letting you know that your information was successfully matched with the SSA and you can use your FSA ID for all of its purposes.
- If you forget your FSA ID username and password, on the log-in page look for links, such as "Forgot My Username" and "Forgot My Password."

### How do I get an FSA ID?

- Go to: <https://studentaid.ed.gov/npas/index/htm> to obtain a FSA ID. Questions, call 1-800-433-3243.
- Enter your log-in information.
- Provide a unique username and a password.
- Enter your personal and profile information.
- Provide your name, date of birth, and Social Security number (SSN).
- Provide your email address and mobile phone number.
- Select the box if you would like to register your mobile phone to receive one-time secure codes if you forget your username or password. (You will be required to either provide your email address or to provide your mobile phone number and opt-in to messaging before you can proceed.)
- An email address and mobile phone number cannot be used with more than one FSA ID. If you share an email address with someone else, then only one of you will be able to use that email address to create an FSA ID. This applies to your mobile phone number too.
- Enter your mailing address.
- Complete the challenge questions and answers to retrieve your FSA ID if you forget it.
- Confirm and verify your information.
- Agree to the terms and conditions.
- Verify your email address and/or mobile phone number. This verification allows you to retrieve your username or reset your password without answering your challenge questions. Also, you can use your mobile phone number or your email address as your username when logging in to ED online systems.



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## FSA ID WORKSHEET

THE CHART BELOW CAN BE USED TO REMEMBER THE FSA ID. PLEASE KEEP THIS DOCUMENT IN A SECURE LOCATION. THE FSA ID IS NEEDED TO ACCESS YOUR FAFSA FORM, FILE THE RENEWAL FAFSA, AND/OR SIGN THE PROMISSORY NOTE IF A STUDENT/PARENT LOAN IS NEEDED.

STUDENT INFORMATION	PARENT INFORMATION. Please circle which parent's information you are using on the FAFSA. Parent #1 or Parent #2
Email address you are using:	Email address you are using:
Password to email address:	Password to email address:
FSA ID User Name:	FSA ID User Name:
Password:	Password:
Mobile Number Used:	Mobile Number Used:
Challenge Question 1:	Challenge Question 1:
Answer to Challenge Question 1:	Answer to Challenge Question 1:
Challenge Question 2:	Challenge Question 2:
Answer to Challenge Question 2:	Answer to Challenge Question 2:
Challenge Question 3:	Challenge Question 3:
Answer to Challenge Question 3:	Answer to Challenge Question 3:
Challenge Question 4:	Challenge Question 4:
Answer to Challenge Question 4:	Answer to Challenge Question 4:

### ITEMS THAT YOU NEED TO COMPLETE YOUR FAFSA

The following items are needed in order to complete the 2021-22 FAFSA. If you are considered a dependent for financial aid purposes, you will also need these items from your parent(s).

- ✓ 2019 Federal Tax Return and W2s.
- ✓ 2019 Untaxed Income Records, such as child support or veteran's non education benefits.
- ✓ Information on savings, investments, business assets and farm assets (if applicable).
- ✓ Driver's License (if you have one).
- ✓ Social Security Number.
- ✓ Alien Registration Card or Permanent Resident Card (if you are not a U.S. citizen).
- ✓ Date of birth for parents.
- ✓ Month and year of parents' marriage, divorce or separation.

